

# Weber CARES



## Grant Program General Information

The State of Utah has distributed a portion of its Coronavirus Relief Fund provided by the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") to Utah's counties and municipalities through a population-based formula.

In an effort to distribute this funding, Weber County has partnered with Farr West City, Huntsville Town, Hooper City, Marriott-Slaterville City, North Ogden City, Plain City, Pleasant View City, Riverdale City, Roy City, South Ogden City, Uintah City, Washington Terrace City and West Haven City to launch the Weber CARES - Coronavirus Relief Fund.

**Please note:** Businesses located in **Ogden City or Harrisville City are not eligible** to apply for this Weber CARES program as these cities have chosen to facilitate their own programs. Please contact the appropriate city for more information.

Weber CARES will launch on **Monday, July 6, 2020. The application period will CLOSE on Friday, July 31, 2020 at 5:00 p.m.** Our staff will help you with application questions. Please leave a message at 801-399-8415 or send questions to [WeberCARES@webercountyutah.gov](mailto:WeberCARES@webercountyutah.gov).

**Purpose:** The goal of the Weber CARES program is to assist small businesses, located in unincorporated Weber County and the partnering cities, which have been negatively affected and suffered economic hardship due to business interruption during the COVID-19 pandemic.



# PRIORITIES

**Definition of a Small Business:** WeberCARES's program definition of a "Small Business" is a business with no more than 99 employees and annual revenue of no more than \$15 million.

WeberCARES grants are intended to assist small businesses with a portion of their COVID-19 related expenses and a portion of business losses incurred, based on the priorities outlined.

Priorities will be assigned as follows:

**1st Priority:** Small businesses that were closed or directly impacted by a public health order as a result of the COVID-19 public health emergency. These include the following industries:

- Food Service Establishments (Restaurants, Bars, Food Trucks, Convenience Stores, etc.)
- Hospitality, Tourism & Accommodations
- Events, Cultural Arts & Entertainment (including Sporting Events, Concerts, Rodeos, Parades, Convention Centers, Theaters, Museums, Indoor Arenas, etc.)
- Personal Services (including Barbers, Cosmetologists, Body Artists, Nail Technicians, Massage Therapists, Tanning, etc.)
- Gyms & Fitness Centers (including Indoor Recreation Centers, Yoga Studios, Dance, Tumbling, Indoor Sports, etc.)
- Childcare and Assisted Living Facilities
- Health Professionals (Dentists, Orthodontists, Private Physicians, etc.)

**2nd Priority:** Small businesses that incurred necessary business expenditures due to the COVID-19 public health emergency between March 1, 2020 and May 31, 2020. Other similar COVID-19 related expenditures include items such as: changes to buildings to encourage social distancing, purchases of personal protective equipment (PPE), cleaning and sanitation supplies, or other COVID-19 related expenditures.

**3rd Priority:** Small businesses that were significantly impacted by the COVID-19 pandemic, such as: decreased customer demand, supplier interruptions, voluntary closures, etc. These grants will be based on the size of the business and changes in the business operations related to COVID-19, considering factors such as employee count, total revenues, and changes in net income, etc. from March 1 through May 31, 2020.

**Funding:** \$11.1 million of Coronavirus Relief Funding (as provided by the CARES Act). WeberCARES grant applications will be accepted until all available funds have been awarded.

## Eligibility Requirements:

1. Business experienced a negative impact due to the COVID-19 pandemic.
2. Business must have a physical location in unincorporated Weber County or a partnering city.
3. Business must be a for-profit entity.
4. Business must be open as of date of grant application.
5. Business must be free and clear of any Weber County, municipal, state or federal tax liens or judgments.
6. Owner must be 18 years or older and have a valid employer identification number (EIN) or if sole proprietor, social security number.
7. Business must supply documentation to support the grant application.
8. Business must have 99 or fewer employees and annual gross revenues of less than \$15 million.
9. Business must have been in operation as of January 1, 2020.

**Type of Assistance:** Grant

**Anticipated Grant Amount:**

Up to \$35,000

**Eligible Entity Types:**

- Self-Employed/Sole Owner
- C-Corp
- S-Corp
- LLC
- Partnership



# REQUIRED DOCUMENTATION



Required documents will depend on the grant option(s) the business qualifies to receive. Businesses may receive funding under multiple options.

## Option 1

If the business was **closed or directly impacted** by a public health order as a result of the COVID-19 public health emergency please submit the following:

- Most recently filed business tax return (2018 or 2019) or for Sole Proprietor: 2018 or 2019 Federal Tax Schedule C
- Form 941 for 1st Qtr. 2020 (if no employees, this is not required)
- IRS Form W-9

## Option 2

If the business **incurred expenditures** due to the COVID-19 public health emergency between March 1, 2020 and May 31, 2020, for items such as changes to buildings to encourage social distancing, purchases of personal protective equipment (PPE), cleaning and sanitation supplies, other similar COVID-19 related expenditures, please submit the following:

- Most recently filed business tax return (2018 or 2019) or for Sole Proprietor: 2018 or 2019 Federal Tax Schedule C
- Form W-9
- Receipts, invoices, or other documentation supporting the amounts spent on COVID-19 related items.

## Option 3

If your business was **significantly impacted** by the COVID-19 pandemic, such as decreased customer demand, supplier interruptions, voluntary closures, etc. please submit the following:

- Most recently filed business tax return (2018 or 2019) or for Sole Proprietor: 2018 or 2019 Federal Tax Schedule C
- Form 941 for 1st Qtr. 2020 (if no employees, this is not required)
- IRS Form W-9
- Monthly profit and loss for March, April, and May 2019
- Monthly profit and loss for March, April, and May 2020
- Any other documents to support the effect of the COVID-19 pandemic on the business's net income.